



Our mission is to deliver innovative support to lead aging agencies as we work together to promote, protect, and enhance the well-being of older people in Wisconsin.

Board Meeting Agenda

Friday, December 12, 2025 | 10:00 a.m.

**ADRC of Portage County
1519 Water Street
Stevens Point, WI 54481**

And

Microsoft Teams Meeting

[Join the meeting now](#)

Meeting ID: 235 023 480 236

Passcode: xvE4y3

Dial in by phone

[+1 608-338-1382,,865333485# United States, Madison](#)

******All topics discussed have the potential to become actionable items******

Call to Order Time and Roll Call

Beth Esser, Chair

Review and Approval of December 12, 2025 Agenda *(ACTION)*

Review and Approval of October 10, 2025 Draft Meeting Minutes *(ACTION)*

Public Comment

Comments from the Chair

Beth Esser, Chair

Board Elections

Beth Esser, Chair

1. Nomination and Election of 2026 Board Officers **(ACTION)**
2. Reelection of Wes Martin, Cookie Lough, John Helling to a second term. **(ACTION)**

Annual Meeting Designations

1. Bank: **First Business**
2. Insurance Carrier: **Philadelphia**
3. Signatory Authority: **John Schnabl, Executive Director**
4. Audit Firm: **SVA**
5. Human Resources Contract Entity: **Venture**
6. DFI Registered Agent: **Patrick Metz, Fiscal Manager**

AAA Area Plan Amendment (ACTION)

Jean Lynch, Program Specialist Manager

Nick Musson, Transportation and Aging Plan Program Specialist

Finance Committee Report

Dave Hoberg, Treasurer

Patrick Metz, Fiscal Manager

1. 2026 Budget **(ACTION)**
2. Review of Financial Statements **(ACTION)**

Executive Director Report

John Schnabl, Executive Director

1. Update on PEO RFP Process
2. Legal Services Contract Update



3. GLITC Update

Executive Committee Report

Rob Wilkinson, Vice Chair

1. Board Applicant **(ACTION)**
2. Inclusa Foundation Grant **(ACTION)**

AAA and Non-Profit Status Ad-Hoc Committee

Dave Hoberg, Treasurer

Steve Ahlgren, Board Member

1. Correspondence From Attorney and opinion from BADR regarding Non-Profit Status Concerns
2. Restatement of Articles of Incorporation **(ACTION)**

Bylaw Changes Discussion

Advisory Council Update

Nick Musson, Transportation and Aging Plan Specialist

1. 2025 Plan Goal Progress Review

Advocacy & Public Policy Update

Janet Zander, Advocacy and Public Policy Coordinator

1. See Written Report

Bureau Report

Neal Minogue, Older Americans Act Program Supervisor State Office on Aging (BADR)
Sara Koenig, Elder Nutrition Program Manager, Program and Policy Analyst (BADR)

Executive Director Evaluation (Closed Session)

Motion to convene into closed session pursuant to Wisconsin Statutes 19.85 (c) for the purpose of considering matters related to employment, promotion, compensation or performance data.
(ACTION)

Adjournment

Next Meeting Date: **February 13, 2025** ***Virtual Teams Meeting***

Please note: Upon reasonable notice, efforts will be made to accommodate the needs of individuals unable to attend the meeting who are interested in providing public input related to specific items described on the above agenda. For additional information or to request assistance in providing input in writing, contact John Schnabl at 608-228-8094, or by email at John.Schnabl@gwaar.org