**Nutrition Peer Sharing Call 4-28-21**

Present: Kay Stewart, Missy Murley, Darby Smith, Mylessa Ingli, Jane Matthias, Barb Applebee, Heidi Russell, Trista Olson, Heather, Melissa Youngbauer, Snaglosky, Kristine Servais, Kathy Walthers, Jen Jacko, Betsey Henck, Bernie Allen, Brad, Nathaniel

Jean Lynch, Lori Fernandez, Kassy Heard, Sara Koenig

**Reopening**

Heidi Russell from Shawano County

* May 20th meeting on approval for reopening
* May 24th opening in Shawano, May 25th opening in Wittenberg and May 26th opening in Tigerton
* Shawano County never closed down much, masks are not always worn.
* Reached out the Public Health, they assigned a nurse to assist with the Nutrition Site opening.
* Utilized Sara Koenig’s document
	+ sat down with Meal Site Managers and to plan on reopening needs and “what ifs.”
	+ contacted landlords to determine if opening was possible; all rented buildings
		- Two sites are apartments and that were not approved.
		- One site was the Caterer’s restaurant.
		- Three sites were community centers in Shawnoo, Wittenberg and Tigerton
	+ Spoke to the caterer about opening.
* Started working on opening the three community center sites.
	+ Darby in Chat: How many people in your sites?
		- Heidi: Wittenberg and Tigerton about 20
		- Large rooms so it will be easy to social distance.
	+ Seating based on household, trying to accommodate people safely.
		- Each household will be seated together.
		- Six feet will be between household tables.
	+ Working on a reservation system:
		- If turned someone away on Monday, then they will be first in line on Tuesday.
		- Day by day consideration
		- Working on a template of the seating arrangement and we will use that as the reservation, that template will be kept as the record of who was scheduled to eat.
		- Not advertising the opening right away; on- call basis.
	+ Kristine in Chat: Are you extending your hours of serving to help serve more people?
		- Heidi: No, I don’t think we will.
	+ Doing pre-packaged food in the Oliver trays
		- Pre-Covid had bulk food with buffet line.
		- Should help with the other extra work staff will be required to do.
		- Buffet line would be hard to social distance with
	+ Will be sending out a letter about the guidelines and rules prior to reopen.
		- Nutrition Site Directors will not be addressing difficult guests; the Aging Unit Director will deal with difficult guests.
		- Shawano County Employees do not have to wear a mask.
			* Employees have the right to not wear a mask.
			* Heidi had to sit down with drivers and spoke to them about wearing a mask when delivering.
			* A similar will happen with guests.
		- Lori: watched ServSafe video that detailed something similar, to let guests know in advance what the expectation/requirements will be
		- Betsy: Would you be willing to share the letter you are sending to participants ahead of time?
			* Heidi will send all plans and docs to Lori
* Process:
	+ Filled out the form for GWAAR reopening.
	+ Took the plan that was worked on with the Public Health Nurse with Director.
	+ Meeting with Meal Sites to plan and work on purchasing supplies and finalize documents.
	+ Printings out the signs (from GWAAR) to put up.
	+ Sending letters to HDM elders know that sites are opening and that HDM Drivers can now enter homes, if elders are interested.
* Questions
	+ Jean: Since you are not advertising? What is your procedure to invite guests? When will you advertise?
		- Whittenberg and Tigerton are aware that we will be opening and will be able to come back almost fully after Nutrition Site notifies
		- Shawano will start with
			* Contacting Elders via phone to invite them back (starting with carry-out participants)
			* As people hear about it, they will call in, we will send them the letter with the guidelines.
				+ Each guest must review the written form.
			* Sometime in June we will advertise and “fully” open.
	+ Darby: Are you going to still do carry out?
		- Yes, because some guests are not comfortable.
	+ Brad: When you say bulk meals what does that mean?
		- Do not cook inhouse, everything is catered in big pans and dished out like a buffet.
		- Now will be packing like home delivered meals, to make it cleaner and easier.
	+ Trista in Chat: How are you seating those single individuals not in same households?
		- They will be seated alone.
	+ Lori: What are you going to do if someone tests positive for Covid?
		- Work with the Public Health recommendations
		- Not making a blanket policy because circumstances are different.
	+ Lori: What about silverware?
		- Pre-setting our tables and pre-wrapping our silverware.
		- Have a table setting written up on a board and reserved seating written out as well as their silverware placed.
	+ Darcy: What is staffing like? Or volunteers?
		- In Wittenberg and Tigerton, will just be the Meal Site Manager. She will be passing out meals on her own and leading activities.
		- In Shawano, Meal Site Manger and Home Visitor, will have to see if they need help with the activities, meals, sanitizing…
			* There is one volunteer that may come back.
			* Heidi will step in as needed.
	+ Brad: Are you taking participants temps?
		- The Public Health nurse did create a document that we will have laminated and available when guests come in as well as on the tables.
			* Do you have a fever?
			* Do you know anyone with covid?
		- We will take their temperature.
* BINGO
	+ Mondays, Wednesday, and Friday
	+ Pre-print Bingo cards, they will be required to bring their own daubers or markers.
	+ Always played for nickels but will be looking for prizes.
	+ Sanitizing the tables between guests, including after Bingo guests that didn’t eat.

Sara Koenig, BADR

* Lori: Can programs continue to offer three services: Congregate, HDM, and Carryout?
	+ Yes, you can offer three different services and may be recommended based on participant’s comfort level.
	+ Make sure C2 funding is used for HMD and Carryout meals. C1 can only be used for congregate meals. Congregate meals can be virtual meals as well as dining site meals.
	+ Carryout meals need to be recorded in SAMs as HDM but can also be designated as Carryout meals.
		- Sara has been using that data as entered in SAMS so its important to designate that carryout meals as a subservice.
	+ We get less funding for HDM (Carryout meals) so moving forward, this may be a challenge to continue carry out meals as programs resume normal operations.
* Those that are not doing carry out but are getting pressure to reopen, you may want to implement carry out meals as a transition if you are not ready to open doors to congregate dining.
	+ Offers a way to socialize a bit without fully opening doors.
* Trista in Chat: Sara do you think pick up option will remain even after the pandemic? Or will that be eliminated in the future?
	+ Yes, I think it will. ACL are willing to provide that flexibility for now. I think it will depend on the resources that you have available in the C2 funds.

**BADR UPDATES**

SharePoint Nutrition Directory

* Just went live last week (April 22nd), Aging SharePoint Site
	+ Access
		- Aging Directors who already have access to ADRC SharePoint Site should have access.
		- Nutrition Directors will be able to get access shortly.
			* There is a form to fill out.
			* Sara will send out more information shortly.
	+ Used for:
		- Aging Plans information
		- Replacement for the ADRC Connect Document Library, Sara would place materials on

Reopening

* There are programs that are taking the time to evaluate if the site should reopen in the area or relocate when they reopen; reevaluating if there are changes that can be made.
	+ Revitalizing the program
	+ Better serving more older adults in the community
	+ Look at the data, reevaluate, reach out to Sara or GWAAR.
* There is a desire for more information on the restaurant models for nutrition sites, working on a technical assistance document as well.

Covid Nutrition Dollars

* At the end of the calendar year in 2020, the Consolidated Appropriations Act was signed.
	+ The funds are with GWAAR currently.
* There is a lot of funding coming through BADR right now:
	+ ARPA
		- our programs should receive as much funding as they did with CARES, Families First and Consolidated Appropriations Act combined
		- Have not received the ARPA allocations from the federal government yet
	+ Consolidations Act
		- Should see the C2 funding from the C.A.
		- if you need help spending that funding, please reach out to Sara and GWAAR

Questions for Sara

* Carrie: Reevaluating dining site placement as well. Possibly moving the congregate site from an area that has a lot available to Elders to an area that may not have much offered to elders.
	+ Holding listening sessions in pavilions in some smaller areas to find out what they
	+ Want to have other access points in other parts of the county.
	+ Would like to increase presence in communities.
		- Sara: Is it better to put resources into dining centers, five days a week in three communities, or have a presence in more communities but fewer days a week? Leaning towards being more accessible

Regarding Washburn, nothing like a pandemic to allow the opportunity to re-evaluate this

* + - * Sites are already closed, so deciding to reopen is up to you how that changes (only two days, etc.)
			* Interested in talking more about this as well.
		- Jen: and those sites with less people attending tend to be the communities that have less access overall, I agree with Carrie
		- Renea: Carrie - you could send out something to the local municipalities - maybe they mail out water bills or have a newsletter to see if folks would share input on what they would like in their community. Or churches.

**SIGNS**

Signs were shared with the group.

**REMINDERS**

Reopening Survey needs to be filled out as you plan to reopen.

* If you need that contact GWAAR rep
* Helps to share ideas with others.

Talking Temps, Part 2 is out on the GWAAR website for review.

Restaurant Model Call

* May put a panel together.
* May have a webinar.

WAND Conference is being planned.

* Keynote speaker is selected: Allonzo Kelly.
* Need ideas for speakers or round table topics please share them with a WAND member or Lori

Feed Wisconsin Poll will be sent out; need to know where to send brochures (need address) and how many are needed.