

## **Allowable Use of Funds for AFCSP**

### **Approving Goods and Services**

Coordinators are required to approve all expenditures before families purchase goods or services using AFCSP funds. Because each family's situation is different and changes over time, AFCSP coordinators may be asked to approve a wide range of goods and services. Approval must be based on the participant's needs assessment and care plan.

Common goods and services purchased with AFCSP funding are:

#### **Respite Care**

- In home respite
- Adult day programming
- Short term at an Adult Family Home, CBRF or other facility

#### **Supportive Home Care**

- Housecleaning, mowing and shoveling
- Shopping, meal preparation, money management
- Personal care (bathing, grooming, dressing, eating)

#### **Adaptive Equipment and Assistive Technology**

- Swivel seat, EZ-Out car door handle
- Shower chair, walker
- Adaptive silverware, plate guard
- Door alarm, bed alarm
- Door lock, cabinet lock
- Gait belt, lifting aid
- Lift chair
- Audio monitor

#### **Recreation and Social Activities**

- Books, games, puzzles, crafts
- Costs associated with activities in the community such as
  - classes
  - group activities
  - entertainment (movies, concerts)

#### **Transportation** (*including specialized transportation and escort services*)

- To medical appointments
- To participate in recreational or social activities

**Congregate or Home Delivered Meals** (*Check with your local Nutrition Program Coordinator to consider using Older Americans Act III-C funds before using AFCSP.*)

- Check Policy Clarification Memo dated January 7, 2019 for instructions

**Caregiver Counseling** (*Be sure to verify that counseling is not covered by health insurance.*)

- Professional individual counseling
- Group therapy

**Therapeutic Services** (*Be sure to verify that the service is not covered by health insurance.*)

- Speech, occupational, physical
- Recreation, music, art
- Massage, aromatherapy, pet, etc.

**Education and Training** (*For the person and their caregiver.*)

- Individual instruction on daily care (grooming, bathing, eating, mobility, etc.)
- Fees for classes such as Powerful Tools for Caregivers, Savvy Caregivers or other classes about dementia/Alzheimer's Disease and/or caregiving
- Books or DVDs

**Other goods and services necessary to maintain the individual as a member of the household**

- Wheelchair ramps (permanent or portable)
- Yard fencing to protect against wandering
- Home modifications (bathroom renovation, hand railings)
- Personal supplies (incontinence pads, briefs, OTC medications)
- Emergency response system, Safe Return, GPS monitor

**Developing New Programs or Expanding Services**

- Starting a Memory Café or expanding activities related to creating Dementia Friendly Communities
- Starting or supporting a *Project Lifesaver* or *Music and Memory* program
- Contracting with adult day centers or other community-based organizations that serve people with Alzheimer's Disease or dementia to expand hours of operation, improve services and activities, and market to new audiences (Cannot provide funds to support the everyday cost of program)
- Establish a new caregiver coalition or collaborate with other agencies to hold caregiver events or classes

**Outreach to families in need of support**

- Outreach to community churches, non-profits and faith-based service agencies
- Meetings with community agencies that serve the same client base
- Promote the AFCSP mission to home care organizations, hospitals and clinics
- Seek referrals from partner organizations
- Advertise the AFCSP program and promote upcoming events
- Participate in a caregiver coalition

- Purchase radio, television, newspaper or internet advertising

**Raise public awareness of dementia and services available through AFCSP**

- Provide presentations in the community (AFCSP funds may be used to purchase items needed, such as display board/materials, etc.)
- Offer an educational series, such as Lunch-n-Learn presentations
- Donate Alzheimer's Disease or caregiving books to local libraries
- Participate in caregiving and Alzheimer's Disease/dementia trainings and conferences

**Support Groups** for people with Alzheimer's Disease/dementia or caregivers

- Snacks and supplies
- Respite care or transportation that enables caregivers to attend
- Staff time to plan and facilitate support groups
- Materials used or shared during support groups, such as caregiving or Alzheimer's disease books or DVDs
- Marketing materials and anything else needed for a successful support group or class

**Administration Costs** (*Limited to 10% of annual allocation*)

**Staff training and development**

- Cost to attend caregiver coordinator trainings
- Fees associated with becoming a Powerful Tools for Caregivers leader or other caregiver support class leader
- Fees associated with attending Alzheimer's Conferences or related conferences
- Fees associated with any dementia or caregiver-related training approved by the administering agency

**Agency and systems management**

- AFCSP coordinator staff time
- Agency fiscal staff time