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TO: County Aging Unit Directors, ADRC Directors, Tribal Aging Unit Directors

FROM: Carrie Molke, Director, Bureau of Aging and Disability Resources

RE: Policy Clarification regarding use of Alzheimer's Family Caregiver Support Program (AFCSP) funds to reimburse for meal donations or full-price meal purchases from the Older Americans Act Title III-C Elder Nutrition Program

If an AFCSP participant chooses to use AFCSP funds make a voluntary donation to the Older Americans Act Title III-C Elder Nutrition Program for dining or home-delivered meals, a [Form 2425](#) signed by the AFCSP participant allows the AFCSP program to reimburse the funds donated toward the cost of meals on the participant's behalf.

AFCSP participants must be made aware that their meal program contribution will be deducted from the amount of AFCSP available for other caregiver support services. All communications related to Older Americans Act Title III-C contributions and meal donations should be copied to the AFCSP participant's caregiver to avoid miscommunication or confusion.

AFCSP participants or caregivers who are not eligible for the federal Title III-C senior dining or home-delivered meal program may still receive meals, but they must pay the full cost. AFCSP funding may be used to reimburse the full cost of meals, but program participants must be made aware that meal program purchases will reduce the amount of AFCSP available for other caregiver support services.

The AFCSP program coordinator must receive documentation of all voluntary contributions authorized by [Form 2425](#) and full-cost meal payments made to the Elder Nutrition Program in the form of cancelled checks, cash receipts or other record of documentation prior to reimbursement.

Older Americans Act Title III-C Elder Nutrition programs may not require a contribution in order for eligible older adults to receive a meal, or in any way imply that a financial contribution is required.